

Elbow Park School Council Meeting MINUTES

Location: onsite and MS Teams

May 8, 2025 (6:30 to 7:45 PM)

Attendees (all virtual):

Admin: Jason Fech

Admin: Erin Warburton

Vice Chair: Peter Doyle

Secretary: Melissa Sawatzky

Director: Natalie Carleton

Director: Kaitlin Boulanger

Jill White, Mary Schloss, Russ Berdusco, Ella Witcher, Risa Desa, Jordan Irwin, Blake Rawlinson, Emma Doyle, Melissa Schuster, Trevor Sawatzky, Mike Martin, Christie Martin

With regrets:

Chair: Meghan Zubot

Quorum achieved (minimum of 9)

1.0 APPROVAL OF AGENDA

Motion to approve the agenda: Melissa Sawatzky

Seconded by: Peter Doyle

2.0 LAST MEETING FOLLOW-UP

2.1 Approval of Minutes from March 13 EPS Council Meeting

Motion to approve the minutes: Risa Desa

Seconded by: Peter Doyle

3.0 NEW BUSINESS

3.1 Annual General Meeting - Council Elections

- **Chair:** Meghan Zubot
- **Vice-Chair:** Kaitlin Santoni
- **Secretary:** Melissa Sawatzky
- **Key Communicator:** Peter Doyle

Peter asked for more nominations from the floor - three asks. No one more names put forward.

Motion to approve the slate of candidates: Peter Doyle

Seconded by: Melissa Sawatzky

Vote to the group: all in favour

3.2 Grade 6 Graduation Committee

- **Committee Lead:** Jacquelyn Mitchell (Risa and Jason provided an update)
- June 20 - dinner in the evening and amazing race for the kids to start off
- Three committees: race committee, decor, prepping the hall
- Early dismissal on the last day of school 10 AM - 11:30 AM (formal ceremony for Grade 6 - historical slideshow)
- Amy Norman - working on the yearbook and lots of photo collection happening already

3.3 Centennial Project 2026

- School is applying for grants to support and some money from society can be earmarked
- Looking for a committee to spearhead
- Fall of 2026 - opportunities for archiving, educational projects, time capsule, celebrations, interviews with community members; conceptualizing an open house in the spring where community could be welcomed into the school
- Can be a bigger project and collaborative with members of the community (need engaged committee) or smaller (could focus in-class)
- Likely a may 2026 celebration timeline
- If we're looking at building something (time capsule), Jason needs time - and funds - to put that through CBE
- Action: council supports that Jason will put a note out to the broader parent community to see if we can get an engaged committee to work on this - that will help dictate what we are able to do

3.4 Council Budget

- Jason shared the 2025/2026 budget (draft) for conceptual discussions - finalizations to come from M&M and more

- Decisions based on discussion of how to narrow down residencies - variety of experiences is a priority...bringing in new opportunities and expanding exposures; as well as working them into curriculum appropriately
- Easy plug and play ones are preferred as they have less interference on core curriculum
- Sharing a draft budget that will guide 2025/2026 school year (needs to be approved in Council and then the Society will vote on whether the budget aligns with the Society's financial allocations and bylaws for its portion of contributions/funding)

Motion to provide council approval of budget: Peter Doyle

Seconded by: Jill White

3.5 Spring Fling/Fall Fair

- Spring fling versus fall fair - lean toward the spring fling and council generally in agreement if planners are on board; motion to conceptually do this event in the spring

Motion to go with the spring fling versus fall fair: Jill White

Seconded by: Christie Martin

Vote to the group: all in favour

4.0 ADMINISTRATOR'S REPORT

4.1 Grade Configurations & Student Projections for Next Year

- [principal's report here](#)
- Discussion of the configurations of class
- will move Grade 1 and Grade 6 into straight grade classrooms with 2 and 3 and 4 and 5 being split grade
- Teachers will create NEW class lists and be considering friend requests as usual; students will not be with the same teacher for more than two years straight

4.2 Upcoming Residencies / Field Trips / Events

- May 9 – Grade 5-6 Scratch Coding (Minds in Motion: U of C)
- May 16 Professional Development Day (No School)
- May 19 - Victoria Day (No School)
- May 21 Fun Lunch – McDonald's
- May 23 – Teacher's Pet Science in Kindergarten
- May 26-29 – Frisbee Golf PE Residency
- May 28 – Grade 6 PAT – Language Arts Pt. A

5.0 MEETING ADJOURNMENT

Motion to adjourn: Peter Doyle

Seconded by: Mike Martin

Time adjourned: 8:10 PM

Next Meeting: September 11, 2025

Note: Muffin mixer planned for September 2, 2025