

Elbow Park School Council

Room Parent Communication Request

At the beginning of the school year, each home room teacher requests the assistance of a parent to act as room parent. The role of the room parent is:

- To represent class families at School Council meetings,
- To assist coordination of James Short Christmas Hampers,
- To periodically assist the teacher in communicating information and coordinating activities specific to the class. This may include, but is not limited to, coordination of volunteers for classroom, special school events and off-campus field trips (selection of volunteers ensures equity for all throughout the year rather than on a first come, first serve basis)
- To coordinate the teacher gift card/collection envelope in the office (Dec/June)

If you would like to act as room parent, please indicate on the tear off below.

To ensure that our school is compliant with Provincial privacy guidelines and supports proper on-line citizenship, we ask that each family respond to the questions below and provide a preferred e-mail address for the room parent's use. If families do not return this form or elect to opt out of communication from the room parent, they will not receive information relating to volunteer opportunities as described above. All email addresses will be strictly for educational use and "bcc" (blind carbon copy) to ensure confidentiality and privacy (please refer to School Act and Freedom of Information and Privacy Act).

They will only be provided to the room parent.

Please tear off and return to your child's teacher

Parent name

Student name

Preferred Email:

Yes No I would like to be considered for the role of room parent

Yes No Include my/our e-mail in room parent distribution.

Signature:

Date:

**Volunteer requirements are filled based on providing each family with an opportunity to be involved during the year, rather than on a first come, first served basis.*