

Elbow Park Parent Society

Board Meeting | May 8, 2025 | 8:10–9:00 PM (following Council meeting)

Board Members Attending:

Chair: Risa Desa

Treasurer: Trevor Sawatzky

Secretary: Melissa Sawatzky

Director: Natalie Carleton

Director: Kaitlin Boulanger

Admin: Jason Fech

Admin: Erin Warburton

Attendees:

Peter Doyle, Jill White, Mary Schloss, Russ Berdusco, Ella Witcher, Risa Desa, Jordan Irwin, Blake Rawlinson, Emma Doyle, Melissa Schuster, Trevor Sawatzky, Mike Martin, Christie Martin

Quorum achieved (minimum of 9)

Regrets:

Director: Rob Lonseth

Assistant Treasurer: Geoff Irwin

Departing Director: Christian Darbyshire

Departing Vice President: Amy Norman

MEETING MINUTES

1.0 CALL TO ORDER (1 min)

1.1 Welcome by Chair Risa Desa

1.2 Verification of quorum

2.0 APPROVAL OF MINUTES (2 min)

2.1 Review of minutes from March 13, 2025

2.2 Motion to approve: Trevor Sawatzky

Seconded by: Natalie Carleton

3.0 FINANCIAL UPDATE (8 min)

3.1 Martinis and Masterpieces Update – Melissa Sawatzky

- Whittling down last expenses and prints/art card orders, but looking to have brought in around \$59,000 proceeds from this event! (compared to \$34,000 raised in 2023, a \$44,000 estimate, and a \$50,000 stretch goal)
- Big engagement across the school; sold out 150 tickets, had 31 committee volunteers plus many more, four Grade 6 volunteers, a new and fantastic artist collaborator (Sheila Kernan) and so much support from the teachers/staff
- Last steps - collecting all money, getting prints and art cards done and delivered, tax receipts, and prepping all files for the 2027 incoming committee

3.2 2025–2026 School Budget Draft – Risa Desa

- \$75k ask from the school - Trevor (treasurer) and Risa (Chair) are very comfortable with supporting the proposed budget and also looking how to best support centennial
- Discussion returns to budget later in the meeting - motion needed to approve the budget in conception by society so school admin can move forward
 - Motion made: Mike Martin
 - Motion seconded: Natalie Carleton

3.3 Casino Date

- Confirmed for Nov 23–24, 2025 - a Sunday and Monday
- Brian Emmerson is leading this
 - Hired a coordinator behind the scenes - a sign-up sheet will come out

4.0 SOCIETY BYLAW UPDATE (5 min) – Christie Martin

Summary of proposed changes (refer to May 2 draft)

- Template provided through CBE and have been worked on extensively to bring them in line with functional practices and best practices - worked with Jason, Meghan and Risa
- Bylaws will need to be approved by all society directors
- Great guidelines for new directors of the roles, how council and society work together, and best practices

5.0 SOCIETY MEMBERSHIP (3 min)

5.1 Replacement for Outgoing VP

- Nominee: Natalie Carleton
- Motion to approve: Mike Martin
Seconded by: Christie Martin

5.2 New Director Nomination – Melissa Schuster

- Wealth of knowledge and background in teaching
- Motion to approve: Trevor Sawatzky
- Seconded by: Christie Martin

5.3 Thank you to outgoing Directors

- Christian Darbyshire
- Amy Norman

6.0 OTHER BUSINESS (2 min)

- We have to file the AGLC paperwork due in a week
 - Trevor and Geoff are working on that currently
 - Request into Jason - statements came in from the bank after upgrading some things; hoping to find the cheque information from the previous school year (there's a binder that Mary-Lou maintains)

7.0 ADJOURNMENT (1 min)

Motion to adjourn: Melissa Sawatzky

Seconded: Trevor Sawatzky

Time adjourned: 8:24 PM

Next meeting: September 11, 2025